

The Capital City of Prague represented by the company Rozvojové projekty Praha, a. s. announces

in accordance with the provisions of Section 6 of Act No. 134/2016 Coll., on public procurement,

ARCHITECTURAL COMPETITION: PRAGUE EXPO ENTRANCE GATES



Prague, 10. 01. 2017

and issues the following

terms and conditions

ROZVOJOVÉ PROJEKTY PRAHA, A. S.

Opletalova 929/22, 110 00 Prague 1

Tel: +420 702 128 232

www.vystavistepraha.eu

PRAGUE INSTITUTE OF PLANNING AND DEVELOPMENT CONTRIBUTORY ORGANISATION

Vyšehradská 57/2077, 128 00 Prague 2

Tel: +420 236 001 111

www.iprpraha.cz

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PREAMBLE

The Prague Expo is a significant and unique space within the wider city centre environment. The complex was established by separating it from the original Stromovka (Royal Game Reserve) park on the occasion of the Jubilee General Land Centennial Exhibition, held in 1891 and, in historical terms, is an important representative of exhibition methods during the 19th century.

The current appearance of the site is characterised by the poor technical condition of the individual buildings and the adjacent grounds, which stems from long-term neglect and the effects of natural disasters (floods and fires). Since 2015 the Prague Expo have been managed by the company Rozvojové projekty Praha, a. s., (RPRG), whose sole shareholder is the Capital City of Prague. The aim of the city, and therefore of Rozvojové Projekty Praha, a. s., is the gradual renovation of the Prague Expo, which have the potential to become a unique, multifunctional zone for daily recreation within the wider city centre, with links to the Troja basin and the Stromovka park.

The first step in the site's restoration was to develop a comprehensive strategy. In cooperation with the Prague Institute of Planning and Development, the 2013 development plan for the site was updated to identify the main problems facing the site and established a basic zoning plan for the area and access to it. During the update of this document, the usability of the existing buildings was examined and the strategy for developing the site was specified. The update also included an action plan for individual investments, including laying down general rules for the implementation of these steps.

The second stage in the site's renovation was the implementation of specific projects under the proposed strategy. The architectural competition to repair the entrance area offers an opportunity to initiate the gradual transformation of the Prague Expo– it is the entrance area, the subject of this architectural competition, which is the gateway to the site as a whole, and is also the place first seen by visitors to the Prague Expo and passers-by.

Contestants should propose a solution that will be fully functional from an operational standpoint and designed appropriately to fit into the context of the exhibition grounds. Designs should include a new main entrance and a side entrance gate to the site, including repairs to the fencing, new ticket offices and a plan for the location of advertising and information boards. Designs for modifications to the adjacent grounds, which should propose areas for people to meet and relax, including the necessary street furniture, lighting and vegetation, should be of the highest quality. After its renovation, the entrance area will be an open, representative, cultural and social public area, connected to the structure of the surrounding urban centre.

1 | CONTRACTING AUTHORITY FOR THE ARCHITECTURAL COMPETITION

1.1 IDENTIFICATION DETAILS FOR THE CONTRACTING AUTHORITY

Head Office: Mariánské náměstí 2, 110 00 Prague 1
Company Registration No: 00064581

1.2 REPRESENTATIVE OF THE CONTRACTING AUTHORITY

Rozvojové projekty Praha, a. s.
Head Office: Opletalova 929/22, 110 00 Prague 1
Company Registration No: 25649329
Represented by: Ing. Pavel Klačka, Member of the Board, and Mgr.
Karel Klíma, Vice-Chairman of the Board
tel.: +420 702 128 232
email: vstupnibrany@rprg.cz

on the basis of a Contract for asset management and other activities
no. SPR/83/10/023958/2016, dated 22.03.2016.

1.3 EXPERT ADVISOR TO THE COMPETITION

Prague Institute of Planning and Development, (IPR Prague)
Head Office: Vyšehradská 57/2077, 128 00 Prague 2
Company Registration No: 70883858
Represented by: Mgr. Ondřej Boháč, Director

1.4 COMPETITION SECRETARY AND LEGAL ASSISTANCE

Ing. arch. Petra Hruběšová, Projects and Competitions Office,
IPR Prague
tel.: + 420 236 00 4531
email: vstupnibrany@rprg.cz
JUDr. Ivana Nováková, legal assistant to the Secretary, Legal Office,
IPR Prague

1.5 REVIEWER FOR COMPETITION ENTRIES

Ing. Jana Liberdová, Contact Person, Rozvojové projekty Praha, a. s.
Ing. arch. Monika Habrová, Projects and Competitions Office,
IPR Prague
Mgr. Martina Hájková, Legal Office, IPR Prague
tel.: + 420 602 624 003 / + 420 236 004 531 / + 420 236 00 4659

Email address for questions concerning the competition:
vstupnibrany@rprg.cz

This architectural competition and the subsequent public contract for services is a small-scale public contract within the meaning of Act No. 134/2016 Coll., on public procurement and the contracting authority will not proceed according to this Act during the award process.

2 | SUBJECT-MATTER, PURPOSE AND MISSION OF THE COMPETITION

2.1 SUBJECT-MATTER OF THE COMPETITION

The subject-matter of the competition is the preparation of an architectural design to renovate the main entrance to the Prague Expo, i.e. the construction of two new entrance gates and their surrounding area and the reclamation of the adjacent public space. The purpose of renovating the gateways and the adjacent public space is to open the Prague Expo to the public and to incorporate it into the structure of the surrounding urban area. The date on which the work is expected to start is 2018. Detailed requirements for projects and additional information are set out in competition document PO1.

2.2 PURPOSE AND MISSION OF THE COMPETITION

2.2.1 The purpose of the competition is to identify and evaluate the most suitable solution to the subject-matter of the competition, which meets the requirements of the contracting authority as set out in the competition terms and conditions and in the competition documentation. The intention of the contracting authority for the competition is to award a small-scale public contract, following on from this competition, to prepare project documentation resulting from the subject-matter of the competition, i.e. to complete the studies presented during the competition and, subsequently, to prepare the operational stages of the design work and to provide author project inspection of their implementation and the commissioning of the structures in question. Detailed requirements for projects and additional information are set out in competition document PO1.

The candidate with the most suitable design, or all competition contestants who have been awarded prizes, based on the recommendation of the expert jury, will be invited to submit offers during the subsequent small-scale public contract to complete the competition design and to prepare project documentation for all the operational stages of the project documentation listed herein (i.e. documentation for land use proceedings, documentation for building permits, documentation for the construction works, including obtaining the building permit, site supervision) and for the performance of related services (particularly author project inspection). The contracting authority reserves the right not to award a small-scale public contract.

2.2.2 The candidate with the most suitable design, or all competition contestants who have been awarded prizes, will be invited to submit offers and to attend meetings on these offers to prepare project documentation within the scope set out above and to provide related services. The deadline for submitting offers for the preparation of project documentation and the provision of related services has been set at 5 working days.

2.2.3 The competition contestant, with whom a Contract for Work will be signed, containing licencing arrangements to prepare subsequent stages of documentation on the basis of a small-scale public contract following on from the competition, shall undertake to grant to the contracting authority an exclusive licence, not limited by time or geographical constraints, to use the work, with the option of granting a subsidiary licence to third parties, in the ways set out in Section 12 of Act No. 121/2000 Coll., on copyright and rights related to copyright and on amendments to certain Acts (the Copyright Act). The price for the licence and the activities to be provided by the contestant shall be set out in the Contract for Work.

The Contract for Work will also contain an undertaking by the contestant to provide the contracting authority with assistance in carrying out any subsequent activities and modifications to the work after completion of the work (developments or changes required by different demands for use, operation, maintenance, etc.) within the set period and the right of the contracting authority to ensure cooperation through third parties should the contestant fail to act.

The price for the licence and the activities to be provided by the contestant shall be set out in the Contract for Work.

3 | BASIC COMPETITION PARAMETERS

- 3.1 The competition has been announced as
- design - project
 - architectural
 - open
 - anonymous and single stage (one round)
 - international

No competition designs may be published while the competition is running.

3.2 COMPETITION LANGUAGE AND APPLICABLE LAW

- 3.2.1 The competition is assigned and will be held in Czech. Competition terms and conditions and competition documents, as well as other related documents, will be issued in Czech. Competition terms and conditions and document PO1 will also be prepared in English.
- 3.2.2 All sections of the competition entries must be prepared in Czech.
- 3.2.3 This competition will be held in accordance with Czech law.

3.3 ESTIMATED VALUE OF THE COMPETITION

- 3.3.1 The value of the competition prizes and rewards totals CZK 255,000 net of VAT.
- 3.3.2 The estimated value of the public contract for services (subsequent project documentation), including the licence referred to in sub-paragraph 2.2.3, following on from the competition totals CZK 1,300,000 net of VAT.
- 3.3.3 The estimated value of the competition totals CZK 1,555,000 net of VAT.

4 | ANNOUNCEMENT OF THE COMPETITION AND ITS RESULTS

4.1 DATE OF ANNOUNCEMENT OF THE COMPETITION

The date of announcement of the competition shall be understood to be the date on which the competition terms and conditions are made available to competition contestants. The period for submitting entries shall commence on this date, see sub-paragraph 12.4.

4.2 THE METHOD OF ANNOUNCEMENT OF THE COMPETITION

The competition shall be announced by its publication on the website of the representative of the contracting authority www.vystavistep Praha.eu.

Information on the competition shall also be published:

- b) on the website of the expert advisor to the competition, where the competition terms and conditions and documentation will also be available www.iprpraha.cz/vystavistevstupnibrany;
- c) on the website of the Czech Chamber of Architects (www.cka.cz);
- d) in the form of a press release for the media.

4.3 PARTICULARS OF THE ANNOUNCEMENT OF THE RESULTS OF THE COMPETITION

- 4.3.1 The contracting authority shall announce the decision to select the most suitable entry to all competition contestants after its termination by sending them a report on the competition by registered mail or to their data box after the end of the competition.
- 4.3.2 The result of the competition shall be published by the contracting authority in a manner similar to the way the competition was announced. It is expected that a public exhibition will be held within 3 months of the final decision by the competition jury.
- 4.3.3 All entries submitted will be posted on the website of the expert advisor to the competition.

5 | CONDITIONS FOR PARTICIPATION IN THE COMPETITION

5.1 CONTESTANTS

Natural and legal persons, or associations of natural and legal persons, which meet the following conditions, may participate in the competition:

- a) basic eligibility, as specified in Annex No. 2 to these competition terms and conditions;
- b) no conflict of interests, as specified in Annex No. 2 to these competition terms and conditions;
- c) professional competence, specifically one of the authors of the entry must be a certified architect in the field of architecture, or urban planning, or certified architects with general competence, or persons established or visiting pursuant to Act No. 360/1992 Coll., on the profession of certified architects and on the practice of the profession of certified engineers and technicians working in the field of building construction, as amended, or certified architects pursuant to the law of the relevant Member State of the European Economic Area or the Swiss Confederation, of which they are citizens or in which they have their registered office;
- d) technical competence, demonstrated by (see Annex No. 2 to the terms and conditions)
 - the submission of a list of at least 2 services whose subject-matter was performance of similar services, specifically the preparation of project documentation for the modification of public spaces, developed at least to the stage of studies, including the date these services were provided and the identification of the customer;
 - the submission of a list of at least one set of project documentation of any completed construction, with a cost of at least CZK 10,000,000 net of VAT, including the date this documentation was completed and the identification of the customer.

Contestants are not authorised to demonstrate compliance with technical qualifications to sub-contractors or other persons with whom the contestants may have to associate in participating in the competition.

5.2 PROOF OF QUALIFICATION

5.2.1 Affidavit

Each contestant shall demonstrate compliance with the conditions set out in paragraph 5.1 of the competition terms and conditions by an affidavit enclosed in an envelope labelled “Author” (see paragraph 7.5 of these competition terms and conditions).

5.2.2 Competition entry by more than one natural or legal persons

In the event the entry is submitted by an association of natural or legal persons as the contestant, each of the members of the association must meet the conditions set out in sub-paragraphs 5.1 a) and 5.1 b) of these competition terms and conditions, and at least one of the members must meet the conditions set out in sub-paragraphs 5.1 c) and 5.1 d).

5.3 PROOF OF AUTHORISATION TO DISPOSE OF COPYRIGHT

In the event the entry is submitted by a legal person as the contestant, such a legal person must demonstrate to the contracting authority that it is authorised to dispose of copyright, i.e. that the author has authorised the legal person to use his/her work.

6 | COMPETITION DOCUMENTS

6.1 PROVISION OF COMPETITION DOCUMENTS

6.1.1 Competition terms and conditions and documents are provided to contestants free of charge.

6.1.2 Competition terms and conditions are prepared in digital form in the following formats *.jpg, *.pdf, *.doc, *.idml, *.dwg, *.dxf.

6.1.3 From the date on which the competition is announced, the contracting authority and the expert advisor shall post the competition terms and conditions on the www.vystavistepraha.eu and www.iprpraha.cz/vystavistevstupnibrany competition websites for download.

6.1.4 Documents are only provided for the purposes of the competition and their further use or dissemination is only possible with the consent of the contracting authority. By accepting the documents, those interested in participating in the competition undertake to use them exclusively for their participation in the competition.

6.2 LIST OF DOCUMENTS PROVIDED

- P01 Competition brief *.pdf *.doc
- P02 Competition area and broader context *.jpg, *.dwg
- P03 Maps of current situation (cadastral map, topography, property map, current land use plan) *.jpg, *.pdf, *.dwg
- P04 History *.pdf
- P05 3D model *.dwg *.skp
- P06 Prague Expo: Conceptual Documents *.pdf
- P07 Aerial image *.jpg
- P08 Photo documentation of the current state *.jpg
- P09 Required arrangement of competition panels *.jpg, *.pdf, *.idml *.dwg
- P10 Prescribed photos for visualizations *.jpg
- P11 Cover sheet for the text part *.pdf *.idml
- P12 Table of estimated implementation costs *.xls *.pdf
- P13 Drawings of the left entrance 'châtelet' *.jpg

7 | REQUIRED ELEMENTS OF THE COMPETITION ENTRY, THEIR SCOPE, GRAPHIC OR OTHER FORM

7.1 THE CONTRACTING AUTHORITY REQUIRES THAT THE ENTRY INCLUDE THE FOLLOWING

- a) two to three 700 × 1000 mm format panels (width as set out in document P09, the „panel“) with a graphic representation of the design (see 7.2)
- b) a text section in A4 format, in two counterparts (see 7.3)
- c) an envelope labelled “Digital section” and its contents on a durable data medium (see 7.4)
- d) an envelope labelled “Author” (see 7.5)

7.2 DETAILS OF THE GRAPHICAL SECTION OF THE ENTRY DETAILS OF THE GRAPHICAL SECTION OF THE ENTRY

Panel 01 measuring 700 x 1000 in width, to include:

- a1) situation of broader context, in a scale of 1 : 1 000
- a2) a text justifying the entry and the proposed design possibly with diagrams or charts
- a3) two visualisations drawn on the prescribed photographs according to document P10 Prescribed photos for visualizations F1 and F2

b) Panel 02 measuring 700 x 1000 in width, to include:

- b1) a general view of the gateways in a scale of 1 : 200
- b2) a ground plan of the gateways in a scale of 1 : 200
- b3) part drawings – two perspectives in a scale of 1 : 100, two detailed views 1 : 20, as well as, for example, an axonometric projection.

c) Panel 03 measuring 700 x 1000 in width – optional:

This panel is intended to display diagrams, axonometric projections, detailed views and an explanation of the structural plans for elements of the gateways and fencing. Alternatively, it may contain a plan for modifications to and the layout of the villa near the main entrance gate. This panel is not intended to hold any visualisation.

- d) The panels will be presented at a base of a light material with a thickness of about 5 mm for exhibition purposes.

7.3 DETAILS OF THE TEXT SECTION OF THE ENTRY

- a) a) The text section must include:
 - a1) a cover sheet in accordance with document P11
 - a2) annotations to a maximum of 700 characters including spaces on a separate sheet
 - a3) a text commentary on the entry, including a justification for the general architectural design, a description of the structural plan for the entrance gates, a description of the proposed design of information and advertisement panels and the broader context, to a maximum length of 2 sheets of A4 (2 standard pages, 1 standard page is 1,800 characters, including spaces)
 - a4) a table of estimated implementation costs (in accordance with document P12)
 - a5) reduced versions of the Graphical section panels, printed on A3
- b) The text section will be submitted in one combined file.

7.4 DETAILS OF THE DIGITAL SECTION OF THE ENTRY

- a) The digital section will include files containing:
 - a1) text annotations in *.doc, *.docx formats or possibly in a text format that is compatible with MS Word (see 7.3)
 - a2) a text commentary on the entry in *.doc, *.docx, formats or possibly in a text format that is compatible with MS Word (see 7.3)
 - a3) P1, P2, (P3) panels, at a resolution of at least 300 dpi, in *.pdf format, see 7.2 (to be used to publish the competition entry on the website of the expert advisor)
 - a4) all drawings (ground plans, sections, perspectives, axonometric projection), visualisations and drawings on photographs used in the panels, individually in *.jpg format, with a maximum page length of 30 cm and a resolution of at least 300 dpi, CMYK, in print quality (they will be used to publish the competition entry in the competition catalogue and to promote the competition)
- b) One copy of the digital section will be submitted on a durable data medium (CD ROM, DVD ROM).
- c) The data medium will be inserted into a sealed envelope labelled "Digital section".
- d) The data medium may not include any signature or identification either in the name of the disc or in the properties of the files.

7.5 DETAILS OF THE ENVELOPE LABELLED "AUTHOR"

- a) The envelope will contain:
 - a1) a cover sheet listing the particulars included in Annex No. 1 to these competition terms and conditions
 - a2) an affidavit from the author(s) confirming compliance with the qualification requirements set out in sub-paragraph 5.2 of the competition terms and conditions (see Annex No. 2)
 - a3) an affidavit confirming taxation of prizes and rewards associated with participation in the competition (see Annex No. 3)
 - a4) a declaration of the situation of a legal person as contestant and author in terms of authorship, pursuant to sub-paragraph 5.3 of these competition terms and conditions (see Annex No. 4)
- b) The envelope must be sealed, intact, completely opaque and labelled in accordance with sub-paragraph 7.6 of these competition terms and conditions.

7.6 FORM OF THE COMPETITION ENTRIES

- 7.6.1 The panels, the folder for the text section, the envelope for the "Digital section" and the envelope labelled "Author" will have a 3 x 3 cm frame in the lower right corner, into which the competition reviewer and the secretary will enter an identification number for the entry (this has already been prepared in documents PO9 and P11 for the graphical and text sections).
- 7.6.2 The panels, the folder for the text section, the envelope for the "Digital section" and the envelope labelled "Author" will bear the inscription "ENTRANCE GATES PRAGUE EXPO".
- 7.6.3 All parts of the competition entry (panels, text section, envelope for the "Digital section" and envelope labelled "Author") will be inserted into a rigid container (portfolio, box and into a sealed, opaque and intact package) entitled "GATEWAY TO THE ENTRANCE GATES PRAGUE EXPO".
- 7.6.4 A standard font compatible with MS Office should be selected for printing the text section and for the panels. We recommend Arial, Calibri, Helvetica or similar.

7.7 CONDITIONS OF ANONYMITY OF THE COMPETITION ENTRY

- 7.7.1 The entire competition entry will be submitted anonymously. No part of the competition entry may contain a signature, slogan, graphic mark or other sign that might result in a breach of anonymity.
- 7.7.2 The sender will use the following uniform address for all competition entries sent by post: Česká komora architektů, Josefská 34/6, 118 00 Prague 1 – Malá Strana.
- 7.7.3 If the competition entry is sent by post or some other public delivery service from a country outside the Czech Republic, the contestant must use the name and address of a professional association in which he/she is registered under the applicable law in the sender's country or another public organisation with which he/she has agreed as the sender's address. The contestant must pay any costs for outbound customs clearance and any associated costs.

7.8 CONSEQUENCES OF ANY FAILURE TO OMPLY WITH COMPETITION TERMS AND CONDITIONS

- 7.8.1 A competition entry which fails to meet the terms and conditions set out in sub-paragraphs 7.1, 7.2, 7.3, 7.4, 7.5 and 7.6 will be eliminated from the assessment by the jury and the contracting authority will then eliminate the contestant whose entry failed to meet the competition terms and conditions from the competition, unless he/she is invited to complete their competition entry. In the event the deficiencies are minor and administrative in nature and do not impinge on the clarity of the entry and do not benefit the entry, the jury may decide by a four-fifths majority of its full members to leave the entry in the competition.
- 7.8.2 Should the reviewer find that there has been a breach of the anonymity of an entry, the jury shall remove the entry from the assessment and the contracting authority shall subsequently eliminate the contestant from the competition.
- 7.8.3 The contracting authority shall send an Elimination Decision to the contestant concerned.

8 | METHOD AND CONDITIONS FOR THE SUBMISSION OF COMPETITION ENTRIES

8.1 COMPETITION DEADLINE

- 8.1.1 Competition entries may be submitted in person at the registry of the Prague Institute of Planning and Development, budgetary organisation, Vyšehradská 57/2077, 128 00, Prague 2 – Nové Město, Building C, ground floor:

Monday, Tuesday, Thursday:	7:30–16:00
Wednesday:	7:30–17:00
Friday:	7:30–14:00

and up to 15:00 h on the last day of the deadline for submission of entries set out in sub-paragraph 12.4 of these competition terms and conditions.

- 8.1.2 For entries sent by post some other public delivery service, the sender is obliged, in his/her own interest, to ensure that the entry is delivered to the address provided above by 15:00 h on the last day of the deadline for submission of entries.
- 8.1.3 A contestant whose entry was not submitted by the deadline set will be excluded from the competition.

8.2

- 8.2.1 All entries will be numbered, registered and handed over to the competition reviewer, entries will be stamped with confirmation of the date and time of their receipt and the sender may, on request, receive a written confirmation of receipt, containing only the serial number of the entry submitted, without any information concerning the sender.
- 8.2.2 Contestants are only authorised to submit one entry.

9 | EVALUATION CRITERIA FOR COMPETITION ENTRIES

9.1 THE CRITERIA BY WHICH THE COMPETITION ENTRIES WILL BE EVALUATED

- a) **Quality of the design and architectural concept**
The comprehensiveness, completeness, appropriateness and adequacy of the proposed design will be evaluated with regard to the character of the site, its history, atmosphere and planned future development, the quality of the structural plan and the architectural detail of the entrance gateways and adjacent spaces in the area to be developed.
- b) **Functionality of the elements proposed (technical characteristics and user features)**
The safety, stability, resistance to mechanical damage and vandalism, ease of maintenance, ease of management and user-friendliness will be assessed.
- c) **Cost-effectiveness and economic and financial adequacy of the proposed design**
Respect for the financial possibilities of the contracting authority will be assessed.

9.2

The evaluation will be recorded in a report on the competition. Each individual entry will be assessed in terms of the success of the proposal, applying the individual criteria set out in sub-paragraph 9.1. The jury will assess the entries as follows:

- 1. extremely satisfactory
- 2. satisfactory
- 3. satisfactory with reservation
- 4. satisfactory with several reservations

The jury will assess the entries over a number of stages. Entries, which receive a score of 4 for certain of the criteria (under sub-paragraph 9.1) in the first stage of the evaluation will not proceed to the next stage of the evaluation.

Finally, the jury will establish a final ranking of entries and justify its evaluation.

9.3

The jury will assess all entries that meet the binding requirements of the competition terms and conditions and are not excluded from the evaluation.

The evaluation will be recorded in the report on the competition.

The justification for the assessment of entries will be included in the report on the competition.

9.4

The report on the competition will be sent to all contestants in accordance with sub-paragraph 4.3.

9.5

The jury will evaluate the criteria based on its knowledge and experience and the result is therefore in a sense the subjective opinion of the jury. This method of assessment is standard in competitions and the contestants express their agreement to this method of assessment through their participation in the competition.

10 | THE JURY AND AUXILIARY BODIES

10.1 MEMBERS OF THE INDEPENDENT JURY

doc. Ing. arch. Miroslav Cikán / architect
Ing. arch. Markéta Cajthamlová / architect
MgA. David Kubík / architect
Ing. arch. Vítězslav Danda / architect
MgA. Radim Babák / architect, designer

10.2 MEMBERS OF THE NON-INDEPENDENT JURY

Mgr. Adriana Krnáčová, MBA / Mayor of Prague
Ing. Pavel Klaška / Member of the Board of Rozvojové projekty Praha, a. s.
MgA. Marek Kopeć / Director,
 Projects and Competitions Office, IPR Prague
PhDr. Ing. arch. Lenka Burgerová, Ph.D. /
 councillor Prague 7

10.3 SUBSTITUTES FOR THE INDEPENDENT JURY

Ing. arch. Petr Bouřil / architect
MgA. Filip Kosek / architect

10.4 SUBSTITUTES FOR THE NON-INDEPENDENT JURY

Jan Wolf / councillor, Prague City Council
Ing. arch. Radek Novotný / architect Public Space Office,
 IPR Prague
Mgr. Karel Klíma / Vice-Chairman of the Board, Rozvojové projekty Praha, a. s.

10.5 INVITED EXPERTS FOR THE JURY

10.5.1 The invited experts are representatives of the National Heritage Institute and the Department of Records, Property Management and User from Prague City Hall: Ing. Pavlína Koutková (architect, conservationist, Prague City Hall Department of the Environment), Ing. arch. Ondřej Šefců (Director of the NHI regional office), Ing. Alice Dědečková (specialist in urban vegetation, Prague City Hall Department of the Environment).

10.5.2 During its deliberations, the jury may invite additional experts and professionals. However it must always obtain the agreement of the contracting authority.

11 | PRIZES, AWARDS AND REIMBURSEMENT OF EXPENSES ASSOCIATED WITH PARTICIPATION IN THE COMPETITION AND THE TAXATION THEREOF

11.1 TOTAL AMOUNT

The total amount allocated for prizes and awards amounts to **CZK 255,000** net of VAT.

11.2 PRIZES

11.2.1 The jury will decide to award prizes based on its assessment of the entries.

11.2.2 The prize money is awarded as follows:

- a) 1st prize is set at **CZK 120,000**
- b) 2nd prize is set at **CZK 70,000**
- c) 3rd prize is set at **CZK 40,000**

Entries that have not been awarded a prize, but that have however proposed remarkable ideas and solutions, may be entitled to a share of a total sum of **CZK 25,000** for awards.

11.3 REIMBURSEMENT OF EXPENSES

11.3.1 Contestants are not entitled to reimbursement of their expenses.

11.4 TAXATION OF COMPETITION PRIZES

11.4.1 Taxes are based on a signed affidavit, which is included in Annex No. 3 to the terms and conditions.

12 | BASIC COMPETITION DATES

12.1 STARTING THE COMPETITION

12.1.1 The competition starts on the date of publication of these competition terms and conditions on the website of the representative of the contracting authority www.vystavistepraha.eu on **19.01.2017**.

12.2 INAUGURAL MEETING OF THE JURY

The inaugural meeting of the jury was held on 24. 10. 2016.

12.3 RESPONDING TO QUESTIONS FROM CANDIDATES

12.3.1 Questions on the subject-matter of the competition, or questions relating to the actual treatment of the subject-matter of the competition are submitted to the email address vstupnibrany@rprg.cz, at the latest by **20.02.2017**.

12.3.2 Questions on the subject-matter of the competition will be responded to at the latest by 03.03.2017. Responses to questions will be published in the same way as the competition terms and conditions.

12.3.3 After publication of responses to questions on the subject-matter of the competition, no further questions on the subject-matter of the competition will be accepted.

12.3.4 Responses to questions concerning organisational matters will be replied to at the latest within 4 working days from receipt of the question and will be published in the same way as the competition terms and conditions. The last questions concerning organisational issues may be delivered at the latest 5 working days before the deadline for submitting entries, i.e. by **22.03.2017**.

12.4 SUBMISSION OF COMPETITION ENTRIES

Until **27.03.2017 at 15:00** hours to the registry of IPR Prague (see sub-paragraph 8.1).

12.5 DATE OF THE JURY EVALUATION MEETING

The evaluation meeting for the competition jury will be held at the latest within one month from the submission of competition entries. The exact date will be set during the course of the competition.

12.6 NOTIFICATION OF THE DECISION ON THE RESULTS OF THE COMPETITION

The contracting authority will notify all contestants of the decision on the results of the competition by sending them a report on the competition by registered mail, at the latest within 10 working days from the jury's decision.

12.7 PUBLICATION OF THE RESULTS OF THE EVALUATION OF ENTRIES

12.7.1 The date of publication of the results of the evaluation of entries will be set during the course of the competition.

12.7.2 The period for allowing contestants access to inspect competition entries will start to run when the reports are sent out and will end on the 15th day after the final receipt of the reports by contestants.

12.8 AWARD OF PRIZES

Prizes will be paid at the latest within 50 calendar days of the decision to select the most suitable entry.

12.9 PUBLIC EXHIBITION OF COMPETITION ENTRIES

It is anticipated that a public exhibition will be held within 3 months of the decision by the competition jury. All entries submitted will be posted on the website of the expert advisor to the competition.

13 | AGREEMENT TO THE COMPETITION TERMS AND CONDITIONS, OBJECTIONS

13.1 THE JURY'S AGREEMENT TO THE COMPETITION TERMS AND CONDITIONS

By holding the competition and participating in it, full jury members and substitutes agree that they are familiar with all the provisions of these competition terms and conditions and undertake to observe these provisions and to maintain confidentiality on all matters that might arise during the course of the competition, for the duration of the competition.

13.2 THE CONTESTANTS' AGREEMENT TO THE COMPETITION TERMS AND CONDITIONS

By submitting competition entries, the contestants express their agreement to all competition terms and conditions and to the decision of the jury, made within the framework of these terms and conditions and in accordance with them.

13.3 OBJECTIONS

13.3.1 During this competition, which, given its expected financial cost (it will not reach the financial limit laid down in Section 27 of the Act on Public Procurement) is not held under the Act on Public Procurement, no objections from contestants are admissible under Section 241 et seq. of the Act on Public Procurement.

13.3.2 Each contestant may, within 15 days from the date of receipt of the notice of the selection of the most suitable entry, submit a justified objection against the formal procedure followed by the jury to the contracting authority for the competition. Contestants must submit objections in writing and they must specify the name of the submitter, the procedure followed by the jury or the contracting authority against which the objection is raised, how the competition terms and conditions have been violated and the remedy sought by the contestant. The contracting authority will examine any objections submitted in full and within 10 of receipt thereof, will send the contestant a written decision on whether it will uphold the objection or not, and providing reasons. If the contracting authority upholds the objection, it will include the way in which remedial measures will be applied and notify all the contestants of this fact.

13.3.3 Should the contracting authority decline to uphold the objection, it will inform the contestant in a written decision of the option of submitting a motion to initiate arbitration proceedings to the President of the Professional Court (ČKA). Arbitration proceedings fall under the remit of the Professional Court (ČKA). A motion to initiate arbitration proceedings is delivered to the President of the Professional Court (ČKA). Arbitration proceedings are initiated as soon as the motion to initiate arbitration proceedings is delivered to the President of the Professional Court and the fee for the arbitration proceedings has been paid.

13.3.4 A motion to initiate arbitration proceedings does not have a suspensive effect.

14 | COPYRIGHT

14.1 CONTESTANT COPYRIGHT

Authors of competition entries that have not won awards may publish their competition entries and use them again for other purposes.

14.2 PERMISSION TO USE THE WORK FOR THE PURPOSES OF THE COMPETITION

14.2.1 Winning entries become the property of the contracting authority for the competition. By submitting competition entries, their authors grant the contracting authority permission to use their copyrighted works for the purposes of this competition. The use of a copyrighted work for a purpose other than that set forth in the competition terms and competitions is subject to the express permission of the authors. Entries that did not win prizes will be returned to their authors upon request at the end of the exhibition.

14.3 CONTESTANTS' AGREEMENT TO EXHIBITING THE COMPETITION ENTRIES

14.3.1 By submitting the competition entries, contestants agree to the free reproduction and exhibition of their entries to promote the competition and its results, including their publication in a printed catalogue, which is also published on the website, without quantitative, territorial or time limitations. The expert advisor to the competition will decide on the format and parameters of the publication.

14.3.2 Authors of competition entries agree to collaborate with the contracting authority, the contracting authority's representative and the expert advisor in the preparation of the exhibition and the catalogue.

15 | PROTOCOL ON THE DISCUSSIONS AND DECISIONS OF THE JURY

15.1 A PROTOCOL WILL BE DRAWN UP OF THE MEETINGS AND DISCUSSIONS OF JURY MEMBERS, OF THE COURSE OF THE COMPETITION AND ITS RESULTS, WHICH WILL INCLUDE, IN PARTICULAR

- a) minutes of jury meetings, including voting,
- b) a list of all competition entries accepted for the competition,
- c) decision to exclude an entry from the competition,
- d) the evaluation of all the competition entries,
- e) the justification for the evaluation of entries that won prizes or awards,
- f) the decision to select the most suitable entries and their ranking,
- g) the decision to award prizes,
- h) attendance lists of jury members and substitutes, along with the experts present at individual jury meetings.

15.2

Different opinions expressed by jury members will be entered in the protocol if these members expressly request it.

15.3

The contracting authority will send all the contestants copies of the protocol on the competition, together with the decision on the selection of the most suitable entry, by registered mail.

16 | APPROVAL OF COMPETITION TERMS AND CONDITIONS

These competition terms and conditions were discussed at the inaugural meeting of the jury, which was held on 24.10.2016.

They were approved by the jury on 03.01.2016.

They were approved by the contracting authority on 10.01.2017.

These competition terms and conditions were found to be fair and approved by the Czech Chamber of Architects in a letter dated 18. 01. 2017 under reference no. 95-2017/Šp/Z.

17 | ANNEXES

- 01) Cover sheet
- 02) Affidavit confirming compliance with the basic and professional competence requirements
- 03) Affidavit confirming taxation of prizes and awards associated with participation in a design competition
- 04) Affidavit of authorship

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Annex no. 1

Cover Sheet

Identification data for the contestant, contact persons and the names of any collaborators

Contestant in the design competition:

(name, address, phone, e-mail, Co.Reg.No.)

Author/authors of the design:

Collaborators:

Contact person for the contestant:

Email address for delivery of the report on the design competition:

Postal address for delivery of the report on the design competition:

Data for the payment of prizes and awards:

Bank account number of the contestant:

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Annex No 2

Affidavit on Compliance with Basic and Professional Competence

The undersigned participant

in the architecture tender for a design for "VSTUPNÍ BRÁNY VÝSTAVIŠTĚ PRAHA"
[PRAGUE EXPO: ENTRANCE GATES]

registered office:

business ID No:

tax ID No:

hereby affirms, that

1) he/she fulfils the basic competence requirements, specifically that:

a) in the 5 years before the commencement of the tender, he/she was not, in his/her country of residence, finally convicted of a crime indicated in Annex No 3 to this Act or a similar crime under the laws of the country of residence of a supplier; any expungement of a conviction will not be taken into account; a supplier that is a legal entity further affirms that both the legal entity and its statutory body – respectively all the members of its statutory body – comply with this condition,

b) he/she does not have any recorded due tax arrears in the Czech Republic or in his/her country of residence,

c) he/she does not have any due arrears for premiums or penalties for public health insurance in the Czech Republic or in his/her country of residence,

d) he/she does not have any due arrears for premiums or penalties for social security or the contribution to the state employment policy in the Czech Republic or in his/her country of residence,

e) he/she is not in liquidation, no decision on bankruptcy has been issued against him/her, sequestration has not been ordered against him/her according to a different legal regulation, and he/she is not in a similar situation according to the laws in the country of residence of a supplier.

2) at least one of the authors of the design meets the professional competence requirement, specifically at least one of the authors of the design is an authorised architect in the field of architecture or urban planning or is an authorised architect with general competence or a resident or visiting person under Act No 360/1992, on the Professional Practice of Certified Architects and on the Professional Practice of Certified Engineers and Technicians Active in Construction, as amended, potentially an authorised architect under the laws of a member state of the European Economic Area or the Swiss Confederation, of which they are citizens or in which they are resident.

3) he/she did not directly participate in the preparation of the tender or in the announcement of the tender, and is not a member of the governing bodies of the contracting authority, or an employee of the contracting authority or of legal entities established by the announcer that participate in the negotiation and approval of the tender

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of proceedings to award the contract in relation to the tender, and the results of the contract awarded in relation to the tender.

4) he/she further affirms that

a) he/she has provided the following two services, the subject of which was the creation of project documentation for the modification of public open space incorporated into the study phase:

-
-

The price, date of provision and identification details of the customer are to be provided.

b) he/she has provided one service, the subject of which was the implementation of any type of construction project (as part of which the author performed designer or technical supervision), the price of which was at least CZK 10 000 000 without VAT:

-

The price, date of provision and identification details of the customer are to be provided.

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Annex no. 3

Affidavit confirming taxation of prizes and awards associated with participation in a design competition

In accordance with Section 36 paragraph 2 (l) of Act No. 586/1992 Coll., on income tax, as amended, money awarded to natural persons in the design competition which exceeds an amount of CZK 10,000, will be paid net of income tax at a rate of 15% and will either be taxed by the contracting authority, or by the natural person, in accordance with this affidavit.

In accordance with Act No. 586/1992 Coll., on income tax, as amended, money awarded to legal entities in the design competition will be paid in full and the tax remitted by the legal entity through its standard tax return.

I, the undersigned

contestant in an architectural design competition for "VSTUPNÍ BRÁNY VÝSTAVIŠTĚ PRAHA" [PRAGUE EXPO: ENTRANCE GATES]

hereby affirm that if my entry meets the requirements for submitting a design to the competition, the amount of money will be taxed, in accordance with this affidavit.

The amount will be taxed according to the category selected.

Category into which the contestant in the design competition is included:

.....

Only to be completed by foreign contestants:

I am a tax resident of:

and have no permanent base for my work in the Czech Republic.

Tax categories for amounts in excess of CZK 10,000:

- A) Contestant with authorisation / without authorisation with a company registration number – I received the money as part of my business activities and will include it in my tax base. The contracting authority will then pay the full amount and the contestant will pay tax on it.
- B) Contestant with authorisation / without authorisation with no company registration number – I received the money outside my business activities. The contracting authority will then pay the full amount, reduced by 15%.
- C) Foreign contestants with authorisation / without authorisation and with a company registration number / without a company registration number: will proceed in accordance with the double taxation treaty – the money will be taxed in the country where the beneficiary has his/her tax residence. The contracting authority will pay the full amount and the contestant will pay tax on it.

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ANNEX no. 4

DECLARATION OF AUTHORSHIP on the legal relations between the contestant (legal entity) and the author

The contest declares that the author of the competition entry within the meaning of Section 5 of Act No. 121/2000 Coll. (the Copyright Act)

is

.....

The legal nature of the relations between the contestant and the author is:

(please tick one)

a/ a statutory body within the meaning of Act No.89/1012 Coll. (the Civil Code)

b/ employment within the meaning of Act No. 262/2006 Coll. (the Labour Act)

c/ another contractually based relationship (please specify)

.....

In.....on.....

.....

signature